ACCESSING PAYSTUBS IN THE EMPLOYEE PORTAL

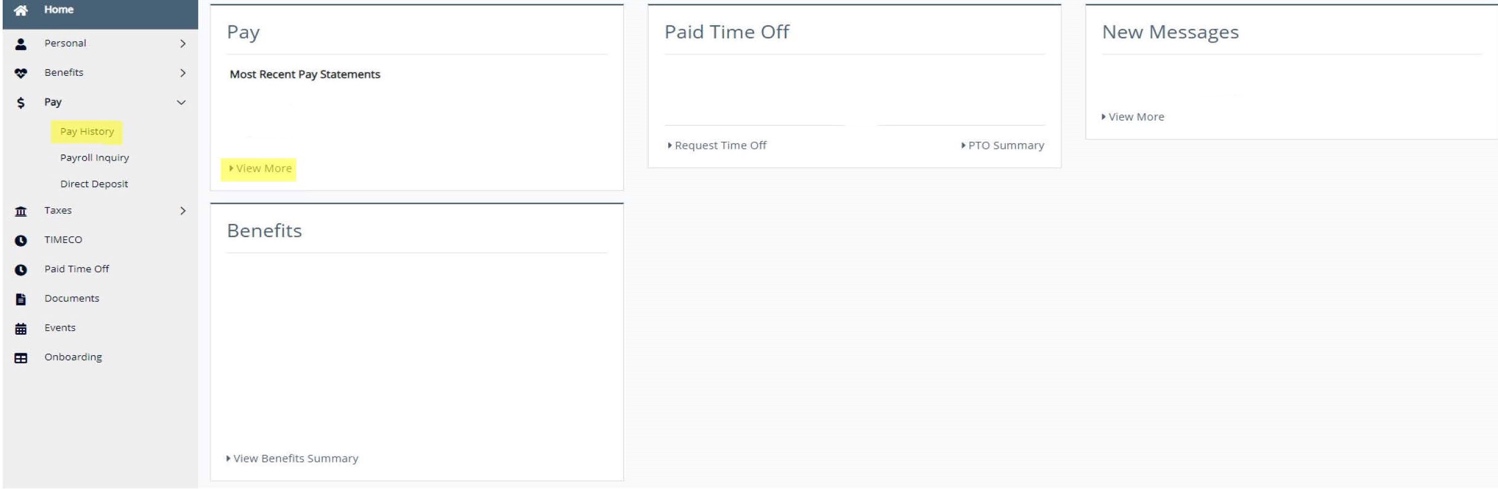
Go to and **Login:**

1

A picture containing timeline

Description automatically generated

From the dashboard select the pay date, view more or pay history under the pay tab to access the pay detail.



Graphical user interface, application, Teams

Description automatically generatedFrom Pay History and View More a list of statements will come up. Select View Paystub.

4

2

3

Pay Detail: In order to print complete paystub, select view check then a pdf document will come up at the bottom of the page.

Graphical user interface, application

Description automatically generated

For questions regarding registration and log in access, please contact us at [**onboardingsupport@peoplease.com**,](mailto:onboardingsupport@peoplease.com) or

**1-833-879-9935**. We are available Monday—Friday, 8am to 8pm EST.