ACCESSING PAYSTUBS IN THE EMPLOYEE PORTAL

Go to and **Login:**

1



From the dashboard select the pay date, view more or pay history under the pay tab to access the pay detail.

From Pay History and View More a list of statements will come up. Select View Paystub.

4

2

3

Pay Detail: In order to print complete paystub, select view check then a pdf document will come up at the bottom of the page.



For questions regarding registration and log in access, please contact us at **onboardingsupport@peoplease.com**, or

**1-833-879-9935**. We are available Monday—Friday, 8am to 8pm EST.